

**REGULATIONS FOR THE PARTICIPANTS OF THE FAIR
ORGANISED BY TARGI LUBLIN S.A.**

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REGULATIONS FOR THE PARTICIPANTS OF THE TRADE FAIR

1. GENERAL PROVISIONS

1.1. The following provisions apply to participants in trade fair organized by Targi Lublin S.A in Lublin.

1.2. Participants in trade fair organized by the Targi Lublin S.A. are also obliged to abide: "Specific Provisions" "Terms of Participation", "The thematic scope of trade fair" "Technical and Fire Safety regulations."

1.3. "Specific Provisions", "Terms of Participation" and "Fair Thematic Scope" are defined separately for each fair event and, together with these Regulations and Technical and Fire Safety Regulations, are an integral part of a fair participation agreement.

1.4. Participation in trade fair is limited to business entities that present an offer consistent with the Fair Thematic Scope. Where an offer has no exact counterpart in the Fair Thematic Scope but is similar or comparable to it, consent from Targi Lublin S.A. shall be required for such offer to be presented at a fair.

2. PRINCIPLES OF PARTICIPATION

2.1. PARTICIPANT APPLICATION AND CONCLUSION OF AGREEMENT

2.1.1. In order to apply, prospective participants shall send an application form to Targi Lublin S.A. headquarters, said form to be completed and signed by the applying entity's authorised representative together with a valid transcript from the National Court Register or from CEIDG; it is obligatory to order exhibition space when applying for participation in a given trade fair. Filing the application results in an obligation to make the payments referred to in the "Terms of Participation".

2.1.2. In the case of application via fax or e-mail, it is necessary to provide originals of the above documents not later than the date of commencement of the fair.

2.1.3. Applications for participation should be made by the date specified as the application deadline. Any applications submitted after this date will be considered by the Targi Lublin S.A. if the exhibition space is still available.

2.1.4. Submission of a participant application shall be equivalent to tendering an offer for participation in a fair. The date of tendering the offer for participation is deemed to be the date on which the application form is received by Targi Lublin S.A..

2.1.5. Targi Lublin S.A. shall inform the applicants if their offer of participation in the fair has been accepted and about concluding the participation agreement with them by sending the "Confirmation of Participant Application", in which they specify the size and type of allocated exhibition space and its location. The date of the customer's receiving the "Confirmation of Participant Application" shall be considered to be the date of concluding the participation agreement.

2.1.6. Targi Lublin S.A. reserves a right to refuse acceptance of any fair participation offer (e.g. due to such offer being inconsistent with the fair's thematic scope, or where no further space is available).

2.1.7. Targi Lublin S.A. shall assign exhibition space subject to location conditions and, if possible, as requested by the participant. Should the size or type of exhibition space allocated by Targi Lublin S.A. in the "Confirmation of Participant Application" differ from that ordered in the application, the agreement should be based on the terms set out in the Confirmation of Participant Application.

2.1.8. Targi Lublin S.A. reserves a right to change the original exhibition space allocation indicated in the "Confirmation of Participant Application", in agreement with the applicant. Should any such change be made, participants may not claim damages from Targi Lublin S.A..

2.1.9. To be valid, any changes in exhibition space order and participation agreement shall be in writing.

2.1.10. The entity applying for participation in a trade fair shall be obliged to pay a registration fee, which includes handling charges related to exhibitor registration and reservation of exhibition space, as well as additional services provided to the exhibitor. The amount of the registration fee and the rules of its payment are set out in the "Terms of Participation."

2.1.11. Exhibition space shall be made available subject to payment of amounts due under a participation agreement. Where the amounts as aforesaid are not paid prior to commencement of a given fair, Targi Lublin S.A. shall have a right not to provide exhibition space until such amounts have been paid.

2.2. CANCELATION OF PARTICIPATION

2.2.1. Cancellation of participation offer or withdrawal from the participation agreement shall be in writing otherwise being null and void. The date of cancellation shall be the date of receipt by the headquarters of the Targi Lublin S.A. registered letter containing an appropriate statement.

2.2.2. Registration fee is due and payable notwithstanding cancellation of participation offer or withdrawal from participation agreement, and it shall not be reimbursed when paid.

2.2.3. The entity which cancelled its offer of participation in the fair or withdrew from the participation agreement until the deadline for making applications, shall be refunded the whole amount paid subject to point 2.2.2.

2.2.4. Withdrawal from the fair participation agreement after the deadline for making applications shall result in the obligation to pay the contractual penalty in the amount of:

- 50% of the payment resulting from the submission of a participant application if the cancellation took place at least 14 days before the fair event
- 100% of the amount resulting from the submission of a participant application if the cancellation took place in a period shorter than 14 days before the fair event

These deadlines apply irrespective of the date of application.

2.2.5. Entities which have cancelled their participation offer or withdrawn from participation agreement shall not be entitled to services covered by the registration fee.

2.2.6. Exhibitors are not entitled to any claims in the event of under-utilization of space ordered, the exhibitor's participation only in a part of the fair and the resignation by the exhibitor of the portion of services provided by Targi Lublin S.A.

2.3. CO-EXHIBITORS AND REPRESENTED COMPANIES

2.3.1. Exhibitors shall use a relevant form to apply for participation, as co-exhibitors, of other entities which will use part of the exhibitor's space/stand to display their own products and/or services with participation of their own personnel.

2.3.2. Targi Lublin S.A shall charge the exhibitor applying for participation of a co-exhibitor a fee for the acceptance of such a co-exhibitor's application. The fee for co-exhibitor's application shall include handling charges related to the registration of a co-exhibitor, as well as additional services provided to the co-exhibitor. The amount of fee for co-exhibitor's application, depending on the scope of services covered by the fees, as well as rules for payment are set out in the "Terms of participation".

- 2.3.3. Exhibitors may not give their space/stands or parts thereof for use to other entities without Targi Lublin S.A. 's consent.
- 2.3.4. Co-exhibitors shall enjoy rights and obligations of exhibitors, as specified herein.
- 2.3.5. Exhibitors/co-exhibitors shall use a relevant form to apply for participation, as represented companies, of other entities whose products or services will be displayed at the exhibitor's stand but whose employees will not be delegated to the fair. The data related to represented companies will be disclosed in a fair catalogue as represented companies, with exhibitors/co-exhibitors acting as their representatives also to be identified. No additional fees shall be charged on application for participation of represented companies.

3. TRADE FAIR SERVICES

- 3.1. Ordering services related to the fair participation shall be made using appropriate forms. Order forms, completed and signed by a person authorized to represent the ordering entity, should be sent to headquarters of Targi Lublin S.A..
- 3.2. Trade fair services should be ordered by the date specified in a form as the order submission deadline.
- 3.3. Standard installation ordered in the Targi Lublin S.A. is performed by Resovia Expo. The participant is obliged to agree on the stand design with the Targi Lublin S.A. within 14 days before the event. In the absence of such agreement Targi Lublin SA will order the stand construction in a standard version according to their own proposals. Any changes after the deadline will entail additional costs.
- 3.4. Orders for additional equipment reported during the assembly of the fair and during the fair are valued at an amount 50% higher than the price included in the Application Form.
- 3.5. The prices of fair services shall be set separately with reference to particular trade fair. Detailed information is available in the application and order forms of particular fair services and in the "Terms of Participation".
- 3.6. Exhibitors and co-exhibitors are obliged to provide in separate application forms data concerning their companies, to be entered by Targi Lublin S.A. in appropriate list of exhibitors in a catalogue.
- 3.7. Targi Lublin S.A. guarantees to include in the catalogue the following data: exhibitor – in the scope covered by the registration fee, co-exhibitor – in the scope covered by the fee for co-exhibitor's application.
- 3.8. Exhibitors and co-exhibitors have the right to order, with the use of suitable forms, additional entries as well as advertisements in the catalogue, within the services offered by Targi Lublin S.A..
- 3.9. In the case of fair the catalogue of which is published in a printed form, sending the order for additional catalogue entry after the time of giving the catalogue for printing shall result in making the entry by Targi Lublin S.A. on-line exclusively.
- 3.10. Targi Lublin S.A. shall not be liable for the contents of fair offers and advertisements submitted for insertion in the catalogue or for any consequences of editing errors or omissions in the catalogue.
- 3.11. Targi Lublin S.A. does not guarantee the fulfilment of orders for catalogue advertisements sent after the deadline.

- 3.12. Advertisement outside the stands is payable and requires the consent of Targi Lublin S.A.. The lack of permission shall result in the removal of advertisement at the expense and risk of the exhibitor.
- 3.13. Technical connections to stands: electrical, water and sewage, compressed air, ICT, as well as services related to the suspension of parts to the ceilings in the halls and other services provided in the area of Targi Lublin S.A. are performed exclusively by Targi Lublin S.A.
- 3.14. Documents granting the admission and vehicle access to the area of Targi Lublin S.A. are stipulated in the "Specific Provisions."

4. LEGAL PROTECTION AND SAFETY STANDARDS REGARDING EXHIBITS

- 4.1. Products exhibited at trade trade fair (including, but not limited to, machinery and equipment) should have conformity assessment certificates as required by law, including in particular those relative to safety standards, specified in appropriate provisions of law. If a product presented at a trade fair has not undergone conformity assessment as required by law, the exhibitor should place relevant information at a stand in a visible place.
- 4.2. It is recommended that prior to exhibiting new products at the fair (products, solutions, trademarks, etc.) which are to be protected by law they should be registered in the patent office, in order to avoid being accused of presenting the products to the public prior to registration or possessing no new products in the offer. In accordance with international legal conventions, patent offices do not allow applications for products (solutions) which are earlier displayed at trade fair, except at official or officially recognised exhibitions falling within the meaning of the so called Paris conventions.
- 4.3. In case of public presentation or public broadcasting of musical compositions or compositions involving lyrics and music, fair participant is obliged to obtain on their own permission of the collective rights management organisations and pay royalties to such organisations. Trade fair participants should respect applicable copyright and related rights protection laws included in the EU acquis and the domestic regulations of the Republic of Poland.
- 4.4. Targi Lublin S.A. shall not be liable for any violation of rights of exhibitors and other fair participants, said liability to arise under protection afforded to such exhibitors or participants in respect of inventions, utility designs, industrial designs, geographical indications, integrated circuit topographies or trademarks, and any copyright, rights under license agreements, assignments, know-how, etc.

5. GENERAL REGULATIONS

- 5.1. Dates and hours for commencement of the fair, as well as stand construction and dismantling periods and opening hours of halls and the fair grounds are described in "Specific Provisions."
- 5.2. During the fair opening hours stands shall be available to visitors. Temporary closing of stands shall be subject to prior approval of Targi Lublin S.A.. In justified cases (e.g. protection of a utility design from competition) and with the approval of Targi Lublin S.A., an exhibitor may restrict access of wider public to a part of the stand and allow

entrance only to the holders of a relevant invitation. However, the exhibitor should secure stand personnel to provide visitors with appropriate information.

- 5.3. No offer of goods and services shall be exhibited or presented at a stand that is inconsistent with the thematic scope of a given fair event. At Targi Lublin S.A.'s request, a fair participant shall discontinue presentation of any such offer and shall at its own expense remove exhibits from the stand, failing which Targi Lublin S.A. shall have such exhibits removed from the stand or close the stand at the fair participant's risk and expense.
- 5.4. Participants may not display prices on exhibits or conduct retail sales from exhibition stands for the duration of the fair, unless "Specific Provisions" state otherwise. At Targi Lublin S.A.'s request, a fair participant should at his own expense cease unauthorised display of prices or conduct of retail sales from exhibition stands, failing which Targi Lublin S.A. shall have such prices and goods removed from the stand or close the stand at the fair participant's risk and expense.
- 5.5. Maximum level of noise intensity at the stand, due to for example presentation of appliances, advertisement means, performance of or playing music during the fair, may not exceed 70 dB. Loudspeaker columns shall not be directed towards passageways and the neighbouring stands. At the request of Targi Lublin S.A., fair participant shall reduce the noise to the required level and shall properly adjust the amplification system, failing which Targi Lublin S.A. shall discontinue power or compressed air supply to the stand or close the stand at the fair participant's risk and expense.
- 5.6. Stand closure by Targi Lublin S.A. in cases described in points 5.3-5.5 may be temporary, i.e. until such time as Targi Lublin S.A.'s instruction is complied with, or it may be permanent, i.e. it shall continue to the end of the fair. Permanent stand closure shall be treated as a sanction for exhibitor's failure to execute provisions of the participation agreement. In such a case, the exhibitor shall not be reimbursed for his registration fee or exhibition space provision, stand construction and shall not be exempted from paying for ordered and performed other fair services. The exhibitor shall also not be entitled to any compensation, with stand closure being a sanction for his default.
- 5.7. Cleaning the stands during the fair takes place before the opening or after the closing of the fair to the public.
- 5.8. Fair participants and stand contractors are obliged to:
 - prior to the commencement of the fair - remove from the stand and its immediate surroundings any packaging and waste left after the stand construction and furnishing;
 - after the end of the fair - remove exhibits from the stand, dismantle the stand structure and furnishings and restore the occupied exhibition space to the original condition no later than
by the last day of the dismantling period.

Waste generated in connection with the stand assembly and dismantling, as well as during fair events should be disposed of into containers placed in front of the halls. Disposing of large-size waste, as well as waste hazardous to health and environment in area of Targi Lublin S.A.. Targi Lublin S.A. collect a fee from fair participants constructing their own stand and stand contractors; the fee is fixed according to the rules specified in "the Regulations for stand contractors."

- 5.9. Fair participants may not remove exhibits from stands and dismantle stands before the closing time. Removal and dismantling may be commenced only after the fair grounds have been closed to visitors on the fair's last day.
- 5.10. Elements of the stand construction and equipment, left without notifying Targi Lublin S.A. and not removed by the participant in the dismantling period, shall be deemed abandoned property. Targi Lublin S.A. may burden the exhibitor with the costs of removing it.
- 5.11. Taking photographs, filming and drawing of stands and exhibited goods should be agreed with the concerned fair participant. Should the above mentioned actions interfere in the organisation or course of the trade fair, they should be agreed with Targi Lublin S.A..
- 5.12. No weapons, ammunition, explosives or other objects may be brought onto the Targi Lublin S.A. grounds which might endanger safety of persons present on the fair grounds.
- 5.13. It is forbidden to bring in (carry in) animals to the TARGI LUBLIN S.A. grounds. This does not refer to animals that are the subject of exhibition covered by the Thematic Scope of the Fair and Exhibitions.
- 5.14. It is forbidden to distribute
- 5.15. W Exhibition halls, conference halls and other TARGI LUBLIN S.A. facilities smoking is forbidden. In the event of triggering the alarm due to the breach of the prohibition, TARGI LUBLIN S.A. may burden the perpetrator with the costs of Fire Brigade intervention.

6. SECURITY

- 6.1. Fair grounds are guarded by TARGI LUBLIN S.A. security service personnel.
- 6.2. The exhibitor shall, both during the trade fair and in the stand assembly and dismantling periods, at his own expense and risk, secure exhibits and equipment against possible damage or losses.
- 6.3. Stand guarding services may be obtained for the stand assembly and dismantling periods or the fair duration provided that the interested party (exhibitor, stand contractor, etc.) informs TARGI LUBLIN S.A. (Technical Co-ordinator/employee of the Fair Organizer's Office) about this intention with due notice. Stand guarding personnel may be hired from TARGI LUBLIN S.A. following the submission of a relevant form.
- 6.4. Exhibitors shall make all of the exhibition space available to Targi Lubin S.A. for the purpose of fire safety checks.

7. LIABILITY AND INSURANCE

- 7.1. Targi Lublin S.A. is insured against civil liability in the scope of damage, which the third parties may suffer during a fair event.
- 7.2. Targi Lublin S.A. shall not be liable for any damage or shortages of the property of fair participants caused by third parties or solely through the fault of the party which suffered losses.
- 7.3. Targi Lublin S.A. shall not be liable for any damage to the property of fair participants caused by force majeure such as fires, explosions, lightning, high winds, floods as well as

water, power and compressed air supply failure, which are beyond the control of Targi Lublin S.A..

- 7.4. Undertaken particular security measures of fair area, referred to in point 6 have no impact on the exclusion of liability of Targi Lublin S.A..
- 7.5. Fair participants shall obtain by themselves a civil liability insurance, as well as insure their property brought to the area of trade fair (exhibits, equipment and devices at the stand, stand construction and equipment elements, private property, company vehicles, etc.), both for the duration of the fair and for the period of assembly and disassembly, unless the "Terms of participation" state otherwise.
- 7.6. Fair participants shall be financially liable for any damage to Targi Lublin S.A. property (damage, destruction, or shortages). The liability as aforesaid shall also apply to stand construction companies. Damage shall be assessed by Targi Lublin S.A. in the presence of a fair participant's or exhibitor's representative, which shall be confirmed in a proper written record.
- 7.7. The fact of suffering any damage shall be immediately reported in writing by the fair participant to TARGI LUBLIN S.A..

8. CUSTOMS DUTIES AND FORWARDING

- 8.1. Transport of goods performed by the trade fair participants from (and into) the countries which are not Member States of the European Union means that the goods have been transported into (and from) the customs area of the European Community. This means that the obligations specified in the customs law are applicable, unless international agreements stipulate otherwise. Trade fair participants from countries which are not Member States of the European Community should learn about the provisions of the European Union acquis (the European Community Customs Code, Common Customs Tariff, regulations) and the internal legal regulations of the Republic of Poland (Customs Law and executive orders).
- 8.2. The transportation and forwarding of exhibits and other merchandise shall be performed at the fair participant's risk and expense.
- 8.3. Official forwarding companies of Targi Lublin S.A.: PMST Transmeble International Sp. z o.o. tel. +48 530 742 161, e-mail: adam@transmeble.com.pl, www.transmeble.com.pl and C. Hartwig Gdynia S.A. tel. +48 502 012 834, e-mail: m.wypych@chg.pl, www.chg.pl
- 8.4. The exhibitor has the right to a free choice of a forwarding company upon the agreement with Targi Lublin S.A.

9. COMPLAINTS

- 9.1. Any complaints of the fair participants shall be submitted to Targi Lublin S.A. in writing.
- 9.2. Exhibitor's complaints pertaining to stand construction by Targi Lublin S.A., stand location (location of presentation) and the size of the space actually occupied will be reviewed by Targi Lublin S.A. providing that they have been filed no later than on the last day of the fair (before the dismantling period).
- 9.3. Other complaints of exhibitors should be submitted no later than within 7 days from the last day of the trade fair.
- 9.4. No complaints filed after the aforementioned time shall be considered.

10. PERSONAL DATA PROTECTION

- 10.1. Targi Lublin S.A. Company is the administrator of your personal data.
- 10.2. Contact with the Data Protection officer – iod@targi.lublin.pl
- 10.3. Your Personal Data will be processed for marketing purposes in accordance with Article 6 paragraph 1 (a) of the personal data protection rules of 27.04.2016.
- 10.4. Your personal data will be held until the cancellation of an agreement.
- 10.5. The recipients of your Personal Data will be only entities that in accordance to the law are authorized to receive Personal Data, or mass mailing providers.
- 10.6. You have a right to request an access, modify or delete your Personal Data, the right to cancel the agreement and the right to transfer the Personal Data
- 10.7. You have a right to lodge a complaint with a supervisory authority.
- 10.8. Your Personal Data will be processed automatically by i.e. profiling which will result in receiving contextual marketing information
- 10.9. Provision of the Personal Data is voluntary, however not providing it may result in the lack of possibility to receive the offer.

11. FINAL PROVISIONS

- 11.1. Should circumstances beyond its control occur, Targi Lublin S.A. reserves the right to cancel, partially close, shorten or reschedule fair events. In such cases entities which have applied for participation in the trade fair are not entitled to damages or reduced fees (registration fee, fee for co-participant's application, fee for ordering exhibition space, and fee for the provision of exhibition space).
- 11.2. Trade fair participants are obliged to comply with the binding regulations of the EU acquis and internal regulations of the Republic of Poland.
- 11.3. Any disputes which may arise between Targi Lublin S.A. and trade fair participants and which cannot be settled amicably shall be referred to the competent common court of law in Lublin.
- 11.4. For the purposes of settling disputes with trade fair participants from countries other than Poland, the Polish version of the Regulations shall prevail. Polish law shall govern interpretation of these Regulations.
- 11.5. Final interpretation of the provisions of these Regulations belongs to Targi Lublin S.A.

TECHNICAL AND FIRE SAFETY REGULATIONS

1. GENERAL PROVISIONS

- 1.1. The technical and fire safety regulations in force on the grounds of Targi Lublin S.A. shall apply to:
 - participants of trade fair, exhibitions and other events, hereinafter referred to as fair participants, organized by Targi Lublin S.A. or other entities;
 - entities who are organizers of events held on the Targi Lublin S.A. grounds;
 - contractors of stands and other spatial arrangements (entities providing such services to exhibitors, fair participants who perform stand construction work on their own, etc.).

- 1.2. Targi Lublin S.A. reserves the right to monitor whether the actions conducted on the grounds of Targi Lublin S.A. of fair participants, organizers of events and stand contractors are in compliance with technical and fire safety regulations. Non-compliance with the regulations may result in suspension of the operations, while repeated non-compliance may be the basis for dissolution of the relevant contract by Targi Lublin S.A..
2. GENERAL TECHNICAL CRITERIA FOR THE CONSTRUCTION OF STANDS AND OTHER SPATIAL ARRANGEMENTS
 - 2.1. No later than 14 days before the commencement of stand construction/spatial arrangement, the contractor shall submit for review to Targi Lublin S.A. two copies of construction plans for the leased exhibition area inside halls or outdoors. The plan should present the stand construction in two views with the height specified. It should be clear and include a necessary description. The plans submitted should refer to allotted space, be in compliance with the Construction Law and other regulations and standards in force in Poland, as well as with the technical and fire safety regulations in force on the Targi Lublin S.A. grounds.
 - 2.2. Fair participants and contractors of stands/spatial arrangement shall comply with basic technical parameters of Targi Lublin S.A. halls specified in the table in the appendix to these technical and fire safety regulations (e.g. maximum floor load capacity, hall height, hall entrance dimensions). The fair participant shall inform Targi Lublin S.A. of their intention to exhibit heavy and large size exhibits on the application form referred to in 2.1.1 of the "Regulations for Trade Fair Participants" (hereinafter referred to as Regulations). Introduction of equipment with unit weight greater than the maximum permitted in a given hall requires special permission from the Targi Lublin S.A. technical unit.
 - 2.3. If a particular exposition (e.g. production lines, co-joined stands) poses a potential threat to persons on the fair grounds, to neighbouring expositions, stand construction, or to the Targi Lublin S.A. infrastructure, the participant or stand contractor shall be required to conduct additional detailed consultations with the Targi Lublin S.A. technical staff.
 - 2.4. Stand construction, equipment (exhibit) assembly, installation hook-up, as well as erection of any supports for advertisements should be performed and completed in such a way so as not to pose any threat to safety or public order, and specifically to the life and health of those present on the fair grounds.
 - 2.5. If stands are made of plaster boards, fibreboards, or particle boards, basic work involving processing these materials (such as cutting) and resulting in large quantities of dust being produced should be performed outside the Targi Lublin S.A. area in designated workshops; the materials so prepared should be delivered to the Targi Lublin S.A. grounds as elements ready for assembly. Electrical tools with dust collecting containers must be used for performing other dust-generating works on the Targi Lublin S.A. grounds. Works resulting in large quantities of dust shall be completed no later than 24 hours before the commencement of the fair, and the stand and its surroundings should be cleaned by the stand contractor. If this provision is not complied with, any construction work in progress shall be terminated and the cleaning will be performed by Targi Lublin S.A. at the cost and risk of the fair participant / stand contractor.
 - 2.6. Operations related to stand construction (e.g. painting, cutting, sanding) should be limited to the minimum and they should be carried out only within the boundaries of the participant's own area. Any work to be performed outside the boundaries of one's own stand shall require arrangements with Targi Lublin S.A..

- 2.7. Walls of the stand and other structural elements on the stand's perimeter higher than 2.5 meters which face the neighbouring stands, and exposed back walls of the stand must be neutrally finished (in white).
- 2.8. If not all of the allocated space is utilized in the stand construction and arrangement, the visible and empty surfaces which border on the neighbouring stands or face the passageways shall be the responsibility of the participant to arrange.
- 2.9. The stand contractor must leave unrestricted access to the Targi Lublin S.A. technical equipment (e.g. electrical distribution boards, water supply system valves) for Targi Lublin S.A. maintenance staff.
- 2.10. Every fair participant should allow utilities for neighbouring stands to be routed through their stand, if necessary, in order to facilitate connection of neighbouring stands to the Targi Lublin S.A. utilities infrastructure mentioned above.
- 2.11. It is recommended that carpeting be laid on the floor in the stand area.
- 2.12. A stand tightly closed off does not guarantee uniform ventilation, air-conditioning and heating.
- 2.13. Construction of exhibition stands/spatial arrangement must be performed in compliance with the plans agreed with by Targi Lublin S.A., as well as the Construction Law and technical and fire safety requirements binding on Targi Lublin S.A. grounds.
- 2.14. Targi Lublin S.A. shall be authorized to suspend the construction of stands and remove structural elements at the cost of the participant if:
 - 2.14.1. construction works are performed without presenting the construction plan to Targi Lublin S.A. for mutual arrangements, as required by point 2.1.,
 - 2.14.2. the construction performed is not in compliance with the plans agreed with Targi Lublin S.A. and the regulations referred to in points 2.1., 2.14.,
 - 2.14.3. the construction is carried out without space allocation or covers an area different than allocated (it goes beyond the area allocated to the participant in the "Confirmation of Participant Application" and specified in stand allocation),
 - 2.14.4. the participant or stand contractor has performed work on technical installations without obtaining Targi Lublin S.A.'s approval,
 - 2.14.5. structure components, referred to in point 11.10., have not been certified as flame resistant,
 - 2.14.6. it is suspected that the maximum operational static or resistance load has been exceeded.

3. STAND STRUCTURE COMPONENTS

- 3.1. All structural components should comply with the fire safety regulations specified in point 11.
- 3.2. Constructional, advertising and decoration components of stands and exhibits may not exceed the allocated exhibition space and the construction height agreed with Targi Lublin S.A..
- 3.3. The parts of glazed stand components (e.g. display cases, display windows) must be made of

shatterproof material to a minimum height of 30 cm, and edges of glass panels must be thoroughly polished or secured so as to prevent any risk of injury.

3.4. Glass components of stand walls are not permitted outdoors.

4. CONSTRUCTION HEIGHT

4.1 The standard height for the construction of a stand measured from the floor shall be 2.5 m.

4.2 For stands, free-standing elements, advertising, decorations, etc. of non-standard height exceeding 2.5 m, structural drawings and static and resistance calculations and an appropriate certificate from an authorized person should be enclosed to the construction plan mentioned in point 2.1 in order to make arrangements with Targi Lublin S.A..

4.3 Multi-storey (two-storey) structures should comply with the following regulations:

- each storey must be at least 2.4 m high,
- the upper storey area may not exceed 60% of the ground floor area,
- if the upper storey is to be used as an office, the minimum load of the upper storey floor must not be lower than 2.5 kN/m² (2.5 kPa),
- the distance from all accessible areas on the upper storey to the stairs or ramp may not exceed 20 m,
- ramps or stairs must be at least 1 m wide.

The calculations stating that the stand support pillars do not carry the load greater than permitted for the floor of a given hall should be provided to Targi Lublin S.A.. The data on maximum floor load capacity in Targi Lublin S.A. exhibition halls is listed in the table in the appendix to these Regulations.

5. ADVERTISEMENTS

5.1 Revolving promotional elements must be situated at least 3 m from the floor. Revolving advertisements may not rotate faster than 10 rpm.

5.2 The use of flashing signs or moving texts requires Targi Lublin S.A.'s consent.

5.3 The use of balloons for promotional purposes on the fair grounds requires Targi Lublin S.A.'s consent.

5.4 Sizes and forms of advertising used, particularly optical, acoustic or olfactory advertising, may not pose any threat to safety or public order, hide displays or prevent exhibitors' promotional activities, and may not cause any other disturbances at the neighbouring stands.

6. FIXED ELEMENTS IN HALLS

6.1 Stand contractors are forbidden to damage the structure of the floors, walls or ceilings or to make any changes to permanent structures of Targi Lublin S.A. halls (e.g. paint the walls or floors, place carpeting in passageways, insert nails, studs or screw fixings).

6.2 It is prohibited to use any structural elements of the halls or elements located within the confines of neighbouring stands for support.

6.3 It is prohibited to suspend or affix stand elements, banners, advertisements and decorations to ceilings, walls, banisters, railings, windows, and other hall structures/fair infrastructure without arrangements with Targi Lublin S.A..

7. ORDER REGULATIONS

7.1 Targi Lublin S.A. provides uniform marking of all stands constructed in a standard way.

7.2 It is forbidden to produce elements for stand construction made of plaster boards, fibreboards, or particle boards on the Targi Lublin S.A. grounds (see point 2.5.).

7.3 Welding, use of nail guns and spray painting are prohibited in halls.

7.4 Ventilation and air-conditioning systems may be installed at stands only with Targi Lublin S.A.'s individual consent.

7.5 Radio and satellite television aerials may be mounted only within the stand area. In exceptional justified cases Targi Lublin S.A. may grant permission for aerials to be mounted outside the stand and indicate a relevant location.

7.6 To be used on the Targi Lublin S.A. grounds, cordless, two-way and radio communication equipment, as well as equipment utilizing high frequencies, must have a permit from the Office of Electronic Communications for its use in the area.

7.7 Once the fair event is over and the stands have been dismantled, fair participants or stand contractors are required to return the exhibition area to Targi Lublin S.A., properly cleaned by their own effort and at their own cost (all structural elements, carpeting, remnants of tape, paint, etc., must be completely removed). If the cleaning work is not done, Targi Lublin S.A. shall commission cleaning work to be done at the cost and risk of the fair participant or stand contractor.

7.8. Segregable waste generated in connection with the stand assembly and dismantling and during fair events should be disposed of into containers specially marked in accordance with the principles of selective waste collection and placed close to entrances into halls. Non-segregable waste should be disposed of into containers intended for mixed waste, with the stipulation of the ban on disposing of large-size waste and waste hazardous to human health and the environment, referred to in 12.2 of Technical Regulations.

8. OUTDOOR EXHIBITIONS

8.1 Flagpoles should not be erected without Targi Lublin S.A.'s consent.

8.2 Temporarily erected flagpoles should not exceed 6.0 m in height and they should not block Targi Lublin S.A. evacuation and fire safety routes.

8.3 Placing temporary kiosks and halls serving exclusively display purposes requires Targi Lublin S.A. approval of plans (for construction and installations) together with static and resistance calculations. If any other temporary structure which is not an element of a display is planned to be built, a building

permit shall be obtained in accordance with the Polish provisions of law.

- 8.4 All earthworks to be done outdoors (boring holes, driving in piles, digging foundations or putting in anchors, etc.) shall require Targi Lublin S.A.'s consent.
- 8.5 Building structures and exhibits which, by their location or means of utilization, are subject to atmospheric discharges must be equipped with an earth rod of 10 Ω . maximum.
- 8.6 Exhibits and all equipment outdoors should be positioned not less than 1 m from the edge of any road or passageway.
- 8.7 Advertising structures exposed to atmospheric conditions must come with static and resistance calculations which should be submitted to Targi Lublin S.A..

9. TECHNICAL CRITERIA FOR THE INSTALLATION OF SYSTEMS AND THE PROVISION OF SERVICES RELATED TO ELECTRICITY, WATER AND SEWAGE, COMPRESSED AIR AND ICT

9.1. Electrical wiring system

- 9.1.1. Electricity is supplied to stands and exhibits on the Targi Lublin S.A. grounds by means of a TNCS power network, voltage 230V/400V, frequency 50 Hz. A three-phase system will be provided to stands with power consumption greater than 3 kW. Power supply network is terminated at the stand with a socket type CEE: 3-pole, 230V, 16 A; 5-pole, 400V, 16 A; 5-pole, 400V, 32 A; 5-pole, 400V, 63 A; 5-pole, 400V, 125 A, according to the ordered power. Protection consists of circuit breakers with B and C characteristics for connections up to 63A and of BM time-delay power circuit breakers for connections above 63A.
- 9.1.2. All electrical equipment and installations on the Targi Lublin S.A. grounds must comply with the Polish Standards and must be made and used in accordance with the legal regulations in force in Poland.
- 9.1.3. For equipment with electrical parameters other than specified in 9.1.1 and 9.1.10 it is necessary to use a suitable device to be provided by participants themselves. Motors with power rating greater than 20 kW may only be activated with the use of starter devices.
- 9.1.4. To provide protection against electrical shock it is necessary to install quick automatic circuit breakers, along with additional equalizer connections in the event of contact voltage exceeding safe levels. Electrical systems at the stand must be protected with the use of 30 mA anti-shock residual current devices.
- 9.1.5. Targi Lublin S.A. reserves the exclusive right to make electrical connections on behalf of all participants of trade fair and other events organized on the Targi Lublin S.A. grounds. It is forbidden to connect electrical systems to the Targi Lublin S.A. power network without Targi Lublin S.A.'s consent. It is also forbidden to make any changes to the existing Targi Lublin S.A. electrical network.
- 9.1.6. Fair participants may:
 - commission Targi Lublin S.A. to install the electrical system as part of the stand construction order,
 - install the electrical system at the stand themselves and commission Targi Lublin S.A. to provide service connections to the stand.

- 9.1.7. All electrical installations made on the Targi Lublin S.A. grounds shall be subject to technical acceptance. Power supply shall be connected once the electrical system is reported for operation and all the services carried out by Targi Lublin S.A. are confirmed to have been carried out as specified in the order.
- 9.1.8. During the assembly and dismantling periods, fair participants and stand contractors have at their disposal the overhead illumination of the halls and outdoor space, as well as the existing electrical outlets to which they can connect power tools.
- 9.1.9. Lighting in halls is turned off during the fair opening hours for visitors. In justified cases at the request of fair participants and with permission of Targi Lublin S.A. all or part of the hall general lighting may be turned on.
- 9.1.10. The electrical systems of stands are switched off every day after the halls have been closed. In justified cases the Targi Lublin S.A. technical staff may agree to supply electricity around the clock to certain equipment (e.g. refrigerating devices, telecommunications equipment, etc.) from special dedicated circuits provided in halls. Use of around-the-clock sockets for lighting, heating units, rectifier units, etc. is forbidden. Protection consists of a circuit breaker with B characteristics and with 30 mA differential part.
- 9.1.11. For safety reasons, fair participants are required to disconnect the electrical power each time they leave their stand.
- 9.1.12. Electricity to stands is disconnected two hours after the official closing of a fair event.
- 9.1.13. If a participant finds out any sort of irregularity and interference in the functioning of the electrical system, they must immediately inform the Targi Lublin S.A. technical staff.
- 9.2. Water supply and sewage disposal system
- 9.2.1. Fair exhibition halls are equipped with fixed, generally accessible water supply and sewage discharge points. Water pressure in the Targi Lublin S.A. water supply network is dependent on the supplier and fluctuates within the range of 2.5-3.0 bar.
- 9.2.2. Water supply and sewage services are provided exclusively by Targi Lublin S.A. at the fair participant's cost, according to a given instruction.
- 9.2.3. In exceptional cases Targi Lublin S.A. may permit participants to execute specific technological installations on their own and within their own stand (e.g. steam, gas or similar installations) on the basis of:
- technical specifications agreed,
 - technical documentation,
 - a necessary permit, described below.
- 9.2.4. Fair participants intending to operate boilers, pressure vessels and systems, acetylene generators or lifting equipment on their stands shall be required to hold:

- current documents confirming that the above mentioned equipment has been approved for use by the Technical Supervision Office,
- certificates confirming that operators of the said equipment are qualified to operate it.

9.2.5. For safety reasons, fair participants are required to shut off the valves to water supply systems prior to leaving their stands.

9.3. Compressed air installation

9.3.1. Hall C is equipped with a permanent compressed air system of the following parameters: pressure 9.8 bar (in order to obtain intermediate values, fair participants must provide equipment with their own reducers), maximum air flow 1000 l/min.

9.3.2. In hall A trade fair participants should equip themselves with a compressed air source. Maximum noise level of a compressor at a stand is 70 dB.

9.3.3. Compressed air connections, terminated with a quick-disconnect coupling DN 1.5 as a standard, are performed solely by the Targi Lublin S.A. technical staff at the fair participant's cost, as specified in the order placed.

9.3.4. In order to supply with compressed air any exhibits having special requirements, fair participants must on their own provide additional filters, dehumidifiers, etc.

9.3.5. Trade fair participants intending to use pressure installations that require technical supervision at their stands shall be obliged by Targi Lublin S.A. to hold:

- current documents proving that the equipment has been commissioned by the Technical Supervision Office,
- certificates confirming that operators of the equipment are qualified to operate it.

9.3.6. For safety reasons, fair participants are required to shut off the main supply valves prior to leaving their stands.

9.3.7. If any installations are made by fair participants without Targi Lublin S.A.'s consent, they will be cut off from the mains and the participant will be charged for any damages resulting from that action.

9.4. Telecom installation and ICT services

9.4.1. It is prohibited to perform telecom installations without Targi Lublin S.A. employees' consent and supervision.

9.4.2. Starting the use of ICT networks made available by Targi Lublin S.A. is tantamount to starting the provision of ICT services according to the provisions of the Telecommunications Act.

9.4.3. The User is solely responsible for the way he/she uses the ICT service, including the content of messages sent, and is subject to criminal responsibility for acting against the law.

9.4.4. The user is not allowed to use the ICT network for the following purposes:

- to provide other ICT and telecommunication services on the grounds of Targi Lublin S.A. without Targi Lublin S.A.'s consent,
- to build wireless networks,
- to build permanent subnetworks,
- to send and publish content, which is incompliant with the law or is subject to intellectual property protection which does not cover the user,
- to send and publish content that might infringe upon anyone's personal rights;
- to send advertising content the recipients had not ordered (the so called spam) in masses,
- to transmit IP packets with false sender address,
- to illegally access the resources of IT systems owned by other network users,
- to spread computer viruses and other programmes that might damage the computers of other network users,
- to make the Internet connection available to other network devices,
- to disturb or hinder the functioning of the network in any other manner.

9.4.5. Targi Lublin S.A. reserves the right to register and filter network only with the purpose of ICT service provision.

9.4.6. Targi Lublin S.A. does not guarantee the proper functioning of all ICT network technologies, such as certain tunnelling solutions (VPN) or video streaming to the Internet.

9.4.7. Targi Lublin S.A. shall not be responsible for:

- technical breaks in providing the ICT service caused by reasons beyond its control, which resulted in temporary failure in covering the area on which the service is provided, lower connection throughput, operation failures or other difficulties in using the service;
- illegal use of software or other work subject to intellectual property protection, available on the Internet;
- damages caused by software provided by third parties;
- the User's activity online, including the damages caused as its result;
- data collected or transferred by the User;
- damage that the User may incur in relation to using the service, particularly for:

- the loss of data or destruction of the User's software;
- the disclosure of the User's data;
- delays in receiving or sending data caused by transmission break, incorrect transmission, delays or breaks in access to the network.

9.4.8. Claims related to using the ICT service should be filed in writing to the Office of Targi Lublin S.A..

9.4.9. Compensatory claims related to service availability failures may concern only the actual time when it was unavailable.

9.4.10. If the User fails to abide by the terms of using Targi Lublin S.A. telecom installations and uses the service in a way which is inconsistent with its purpose, Targi Lublin S.A. has the right to block his/her access to the network. In such cases, the User is not entitled to any compensatory claims, including claims for payment refund.

9.4.11. LAN networks

- Connection to the Internet is installed in an Ethernet standard. One UTP cable with a RJ45 plug is led to a spot indicated by the Client. To connect the computer to the network, one must equip it with an Ethernet network card (or FastEthernet, or GigabitEthernet), also defined as a LAN outlet.
- A Client who orders the service is obliged to include the information about the place of connection in the stand development plan. The plan must be attached to the Service Ordering Form. If such information is not attached, the UTP cable with an RJ45 plug will be led to the back of the stand or left by its back wall. The cable will have a spare length of 3-5 metres.
- In the case of conference facilities, the service is made available to the Client by means of existing LAN outlets.

9.4.12. WLAN networks

- WiFi connection is installed in the IEEE 802.11b/g/n standard. To connect a computer to the network, one must equip it with a wireless network card.
- The network is available inside the halls. To access the Internet, one must enter access codes in an Internet browser <user name, password>.

10. FIXING SUSPENDED ELEMENTS TO PERMANENT CEILING STRUCTURES IN HALLS

10.1. Fixing and suspending structural and advertising elements to hall ceilings within the area of the stand is allowed in halls (whilst observing the guidelines concerning winter and summer periods and the weight of the suspended element, Appendix no. 2 to these Regulations).

10.2. In order to fix a suspended element, documentation including the following information should be submitted to Targi Lublin S.A. for approval:

- 10.2.1. type of suspended structure,
- 10.2.2. dimensions, weight, specified points of suspension on the element being suspended,
- 10.2.3. manner of suspension (number of cords),
- 10.2.4. location of the structure with reference to the stand, height.

10.3. Targi Lublin S.A. reserves the exclusive right to offer suspension services and defines the scope of responsibility as follows:

10.3.1 when the service consists in suspending and attaching to the permanent structure of the hall a steel cord of maximum load 50 kg (owned by Targi Lublin S.A.) without suspending any exhibitor-owned structures:

- Targi Lublin S.A. is responsible for the manner of suspension of the cord from the permanent structure of the hall,
- the exhibitor / ordering party is responsible for fixing their structure to the steel cord prepared by Targi Lublin S.A., using certified elements.

It is strictly forbidden to leave any structures on hoisting elements (manual or electrical hoist). A suspended structure must be protected using the steel cord prepared by Targi Lublin S.A..

10.3.2 when the service consists in suspending and attaching to the permanent structure of the hall a steel cord of maximum load 50 kg (owned by Targi Lublin S.A.) together with suspending exhibitor's structures:

- Targi Lublin S.A. is responsible for the manner of suspension of the cord from the permanent structure of the hall,
- Targi Lublin S.A. is responsible for the manner of attaching the cord to the points of suspension of the structure, specified by the exhibitor / ordering party,
- exhibitor / ordering party is responsible for correct preparation of the points of suspension of the structure being suspended,
- exhibitor/contractor shall be responsible for the suspended structure.

10.4. Targi Lublin S.A. reserves the right to refuse the suspension service due to safety requirements and technical possibilities in exhibition facilities.

10.5. For safety reasons, no persons may be present at the stand during the execution of works at height within the stand.

11. FIRE AND SAFETY REGULATIONS

11.1. Targi Lublin S.A.'s development of its grounds is subject to the following principles:

- during each fair or any other type of event Targi Lublin S.A. designates fire zones which cover

permanent structures (including halls) and adjacent outdoor areas,

- the distance between designated fire zones may not be less than 10 m,
- flammable structures outdoors which are adjacent to the glass walls of existing halls should be located at a distance no less than 5 m,
- a single complex of commercial and service premises may not exceed 1000 m² and the distance between such complexes may not be smaller than 10 m,
- stands of the area exceeding 150 m² or length exceeding 20 m must have at least two separate entrances, preferably at opposite ends.

In cases when the above conditions may not be met, a written consent must be obtained from the Targi Lublin S.A. Fire Officer.

11.2. Designated passageways and evacuation routes must be kept clear at all times. It is prohibited to park vehicles or store goods in these routes. Vehicles and goods left in these routes will be removed at the cost and risk of the fair participant or stand contractor.

11.3. All fire equipment, such as manual call-points, fire alarm devices, extinguishers, hydrants, emergency exit doors and signs indicating their presence (emergency exit pictograms should be accessible and visible at all times.

Consequently, actions which could restrict access to or interfere with the operation of such devices are forbidden:

- suspending elements or placing exhibits in halls in places where linear smoke detectors (BEAMS) are located,
- obstructing access to electrical distribution boards, indoor hydrants, manual fire extinguishing equipment, manual call-points, etc.,
- obstructing or blocking passageways, emergency exits, fire curtains and fire doors,
- obstructing access to external hydrants by parking vehicles outdoors in places marked with the horizontal "No stopping/No parking" sign.

11.4. For safety reasons it is prohibited on the Targi Lublin S.A. grounds to:

- use naked flame in halls or at outdoor stands,
- store and use explosives inside the halls,
- accumulate and store in the halls and in outdoor space, within or outside stands, any type of flammable materials combustible and of packaging, paper or any other materials that pose a fire hazard,
- use flammable or potentially explosive chemical mixtures as cleaning agents,

- leave machinery or equipment not cleaned of dust, seepage, grease, oil or waste products after completing work or operating demonstrations,
- leave greasy, oily rags or cleaning materials without securing them in closed containers made of non-flammable materials,
- store together substances which may interact, resulting in spontaneous ignition or explosion, without first properly securing them.

11.5. The method and place for safe storage of any flammable and poisonous material must be in each case agreed with the Targi Lublin S.A. Fire Officer.

11.6. Motor vehicles and other equipment fitted with internal combustion engines may be exhibited in halls only with the engine off, fuel tank closed and disconnected battery (if technically possible).

11.7. Equipment whose surfaces may heat up to a temperature exceeding 100°C should be kept at a safe distance from the housing and all flammable materials, as determined in each case by the Targi Lublin S.A. Fire Officer.

11.8. Users of electrical equipment are prohibited to:

- make any modifications or repairs of this equipment on their own,
- use faulty electrical systems,
- use electrical supply systems that do not comply with the plans agreed with Targi Lublin S.A.,
- leave electrical devices, e.g. heaters, cookers, irons, kettles, etc. connected to the mains without supervision,
- place heaters directly on flammable surfaces,
- mount shades made of flammable materials on bulbs and other illumination devices.

Each user is obliged to switch off the power supply before leaving and closing the stand/room.

11.9. It is prohibited to bring, store or use balloons, gas cylinders or other devices filled with flammable gas in halls and outdoors without the prior consent of the Targi Lublin S.A. Fire Officer. The consent of the Targi Lublin S.A. Fire Officer may be granted in particularly justified cases only, with taking into account the public safety and location possibilities.

11.10. Only materials that are non-flammable, flame-resistant or have been made flameproof may be used in the construction of stands. Appropriate certification of such materials should be available at the stand.

11.11. It is forbidden to use carpeting made from flammable materials in passageways, evacuation routes and on stairways.

11.12. Organizing firework displays is admissible only outdoors and requires the consent of the Targi Lublin S.A. Fire Officer, such consent to be granted in particularly justified cases only with taking into account

the fire safety and location possibilities offered by Targi Lublin S.A..

- 11.13. Users of Targi Lublin S.A. fair halls and outdoor space are prohibited from engaging in any activities which may compromise the level of fire safety. If an exhibit should pose a serious fire hazard to the participants in the event held on the Targi Lublin S.A. grounds, the participant responsible must undertake additional fire safety measures as directed by the Targi Lublin S.A. Fire Officer.
- 11.14. It is prohibited to use hand-operated fire fighting equipment for any purpose other than connected with the fire extinguishing operation.
- 11.15. Stand contractors responsible for the construction of stands in fair halls and outdoors are required to:
- a) observe fire safety regulations as well as special regulations issued by Targi Lublin S.A.,
 - b) acquaint themselves with the location of hand-operated fire fighting equipment, manual call-points, indoor and outdoor hydrants, as well as learn how to use them in the event of fire,
 - c) immediately carry out orders issued by the Targi Lublin S.A. Fire Officer concerning fire safety at stands inside the halls and outdoors.
- 11.16. All faults or defects in fire safety detected in the halls or outdoors should be reported immediately to the Targi Lublin S.A. Fire Officer.
- 11.17. If a fire or any other safety hazard is detected inside the halls or outdoors of the Targi Lublin S.A. technical services, security or other employee of Targi Lublin S.A. or State Fire Brigade must immediately be informed. This can be done by manual call point or dialling the emergency number: 112 or 998. Until the arrival of the State Fire Brigade all persons must follow the orders of the person conducting firefighting and rescue operations or other Targi Lublin S.A. employee and upon the arrival of the State Fire Brigade the person in command of firefighting and rescue operations.

12. MATERIALS AND SUBSTANCES HAZARDOUS TO HEALTH AND ENVIRONMENT

- 12.1. All equipment emitting ionizing (radioactive, x-ray) radiation as well as laser equipment presented or used on the Targi Lublin S.A. grounds should comply with the requirements specified in generally binding regulations concerning protection of human life and health, protection of property, and protection of environment.
- 12.2. Waste hazardous to health and environment (oils, emulsions, acids, fats, paints, sources of light, bulbs, etc.) may not be disposed of together with other waste to the bins placed on the Targi Lublin S.A. grounds. Hazardous liquid waste may not be disposed into the sewage system. Users of Targi Lublin S.A. halls and outdoor space (lessees, fair participants, stand contractors and providers of other services) are bound to remove in their own capacity hazardous solid and liquid waste and spillage of substances hazardous to health and the environment. If cleaning of spilt hazardous substances is not performed by a user in his own capacity, such a user should inform Targi Lublin S.A. staff who shall commission the clean-up at the cost and risk of the Targi Lublin S.A. grounds user.

13. OCCUPATIONAL SAFETY REGULATIONS

- 13.1. Fair participants, other lessees of Targi Lublin S.A. space in halls and/or outdoors and stand contractors bear full responsibility for the occupational health and safety of their employees performing work on the Targi Lublin S.A. grounds and are liable for any accidents resulting from lack

of supervision or negligence in regard to the requirements and standards of work safety during the period of space lease/construction, assembly, use and dismantling of fair exhibitions.

- 13.2. Machines, engines, tools and other equipment can be connected to electrical power supply only after they have been equipped with all required safety elements, especially shields and barriers which prevent access by unauthorized persons.
- 13.3. It is forbidden to run machines and equipment which do not meet safety requirements. It is forbidden to operate machines and equipment by unauthorized personnel.
- 13.4. Areas used to demonstrate machinery or equipment in operation must be delimited and properly protected.
- 13.5. Edges of glass panes that can be easily accessed at the stand must be polished in order to eliminate the risk of injury.
- 13.6. The occupational health and safety regulations in force in Poland shall apply to all matters not specifically mentioned above and should be observed by fair participants, other lessees of area in halls/outdoors and by stand contractors.

ATTACHMENT 1 TO THE REGULATIONS

EMERGENCY PHONE NUMBERS

State Fire Brigade 998

Police 997

Emergency Medical Services 999

Targi Lublin S.A. emergency numbers 81 458 15 13; 606 279 179

Monitoring Centre 81 458 15 13; 606 279 179

ATTACHMENT 2 TO THE REGULATIONS

BASIC DETAILS CONCERNING THE HALLS

Exhibition Hall A:

1. Gross dimensions: 40.5 x 71.4 m
2. Height:
 - a. max. 9,5 m
 - b. installation height: 5.7 m
3. Technical gateways - 2 pcs.
 - a. gateways A1 - size 3.5 x 3.5 m,
 - b. gateway A2 - size 5.5 x 5.5 m.

4. Entrances:

- a. 10 pcs. evacuation doors, 1.93 x 2 m each
- b. 1 pc. sliding door width. 2.1 m.

5. Type of floor: concrete.

6. Floor loading capacity: 20 kN / m² (2 000 kg / m²)

7. Maximum roof load: 50 kg / m²

8. Lighting:

- a. natural: side dormer over the evacuation escape doors, there is a possibility of shading it,
- b. artificial: 176 pcs. of 250W lamp, the light intensity with full use of 300 to 600 lux, there is a possibility of partial switching of lighting depending on the needs.

9. Heating and Air Conditioning:

- a. heating and cooling installation is distributed under the roof through the channels.

10. Available installations:

a. Electrical wiring system:

- i. max. available power for the object: 400 kW,
- ii. 12 connection points in walls: 6 sockets 230V (B16 protection) and 1 socket 400V (C16 protection), at any point,
- iii. 8 connection points on the floor: 4 sockets 230V (B16 protection) and 1 socket 400V (C16 protection), at any point,
- iv. 1 connection point on the wall: socket
- v. 3 points of connection with the walls: sockets 63A,
- vi. 2 points of connection with the walls: socket 32A,

b. ICT:

- i. 12 connection points with walls 4 sockets RJ-45 at each point,
- ii. 8 connection points on the floor: 4 sockets RJ-45 at each point,
- iii. connection installed in Ethernet 1 Gb/s,
- iv. the whole building is covered by wireless WiFi - 2.4 or 5 GHz,

c. Water supply and sewage disposal system:

- i. 8 connection points and drains located at the walls,
- ii. max. pressure: 3.0 bar,

d. compressed air: none,

e. fire protection system:

- i. smoke detectors installed in the roof,
- ii. hydrants,
- iii. fire extinguishers.

Conference Room B1:

1. Size: 11.6 x 15.6 m (including the presidential platform 2.3 x 15.6 m).

2. Area: 180.96 m² (including presidential platform 35,88 m²).

3. Height: 3,1m (the walls 2.7 m) platform height of 0.4 m.

4. Entrance:

- a. main door: 1,87m x 2m.
- b. Side door:

5. Floor finish: grey carpeting.

6. Floor load capacity: 400 kg / m².

7. Lighting: artificial, fluorescent, unregulated.

8. Air conditioning: installed.

9. Available installations:

- a. electrical wiring system
- b. telecom installation and ICT services - 6 connection points 2xRJ-45 (including 2 in the presidential platform).

c. multimedia: projector, ceiling sound system.

Conference Room B2:

1. Size: 11.5 x 15.6 m,
 - a. after the division system of mobile walls two rooms are formed:
 - b. B2A 10m x 6,2m,
 - c. B2B 11,5m x 9,2m.
2. Size: 179.4 m²,
 - a. area after the division of rooms: 62 m² and 105.8 m².
3. Height: 3.5m.
4. Entrance:
 - a. main door: 1,87m x 2 m.
 - b. side door (available only after the division of the room B2B):
5. Floor finish: grey carpeting.
6. Floor load capacity 400 kg / m².
7. Lighting: artificial, fluorescent, unregulated.
8. Air conditioning: installed.
9. Available installations:
 - a. electrical wiring system
 - b. telecom installation and ICT services - 6 double connecting points RJ-45 (including 2 points in the presidential platform)
 - c. multimedia: ceiling sound system.

Object C1 (ground floor):

1. High part (main hall):
 - a. dimensions: 44.5 x 10.7 (8.6) m,
 - b. height: 7.7 m
 - c. building height: 6.5 m
2. Low part (ground floor):
 - a. height: 3.3 m,
 - b. building height: 2.7 m.
3. Entrance:
 - a. sliding door:
 - i. number: 2 pcs.
 - ii. dimensions: 2.04 x 2.3 m
 - b. evacuation doors:
 - i. number: 4 pcs.
 - ii. dimensions: 2 x 2,25 m
4. Type of floor: gres tiles, grey and black.
5. Floor load capacity: 500 kg / m².
6. Lighting:
 - a. natural: glazed whole eastern wall,
 - b. artificial: 40 450W lamps, the light intensity when fully used: 800 lux., there is a possibility of partial turning down the lighting depending on the needs.
7. Heating and Air Conditioning:
 - a. heating and cooling installation distributed under the roof through the channels,
 - b. air-conditioning system in the low part of the ground floor and mezzanine.

Object C1 (floor):

1. Dimensions:
 - a. dimensions: 51.9 x 14.5 m

- b. height: 3.3 m,
- c. building height: 2.8 m.
- 2. Entrance:
 - a. two staircases, width. 1.5 m,
 - b. evacuation doors: 3 pcs.
 - c. freight lifts - 2 pcs .:
 - i. maximum load: 2 000 kg, 26 people,
 - ii. dimensions: 1.3 x 2.7 x 2m (width, length, height).
- 3. Type of floor: gres tiles, grey and black.
- 4. Floor load capacity 500 kg / m².
- 5. Lighting:
 - a. natural: glazed whole eastern wall,
 - b. artificial fluorescent lamps; there is a possibility of partial turning down the lighting depending on the needs.
- 6. Heating and Air Conditioning:
 - a. heating and cooling installation distributed under the roof through the channels and air conditioning.

Exhibition hall C2:

- 1. Gross size: 120 x 61 m
- 2. The gross exhibition area: 7 320 m²
- 3. Height:
 - a. max. 11.5 m,
 - b. building height: 7.5m, in the line of operation of optical smoke detectors limited to 5.8 m,
- 4. Goods entrances - 8 pieces
 - a. gate C1 - 6 x 6 m,
 - b. gate C2 - 5.6 x 4 m,
 - c. gate C3 - 5.6 x 4 m,
 - d. gate C4 - 6 x 6 m,
 - e. gate C5 - 5.6 x 4 m,
 - f. gate C6 - 5.6 x 4 m,
 - g. gate C7 - 5.6 x 4 m,
 - h. gate C8 - 5.6 x 4 m,
- 5. Entrances:
 - a. main door of the parts C1: 4 pcs., 1,9m x 2m,
 - b. evacuation doors in the gates C2, C3, C5-C8: 1,85m x 2m each,
 - c. evacuation doors to part C1: 4 pcs., 1,95m x 2m.
- 6. Type of floor: concrete.
- 7. Floor load capacity: 50 kN / m² (5 000 kg / m²).
- 8. Permissible roof load: 50 kg / m²
- 9. Lighting:
 - a. natural - side dormers over the evacuation doors and roof lights (80 pcs.), there is a possibility of shading it,
 - b. artificial - 180 450W lamps, the light intensity when fully used: 600-800 lux, there is a possibility of partial turning down the lighting depending on the needs.
- 10. Heating and Air Conditioning:
 - a. heating and cooling installation distributed under the roof through the channels.
- 11. Available installations:
 - a. electrical wiring system:
 - i. max. available power for the facility: 1 200 kW

- ii. busbar system available in the technological channels in the floor of the halls, located up and down the hall,
 - iii. max. power available in a single busbar 300 or 480 kW
 - iv. connections with busbar are installed with the use of connection units (distributed every 1m)
- b. telecom installation and ICT services:
 - i. points of connection RJ-45 evenly spaced in technology channels (240 pcs.)
 - ii. connection in Ethernet 1 Gb / s,
 - iii. the whole building is covered by wireless WiFi 2.4 or 5 GHz.
- c. water supply and sewage disposal system:
 - i. connection points (360 pcs.) and drains (200 pcs.) uniformly distributed in the technology channels,
 - ii. max. pressure: 3.0 bar,
- d. compressed air:
 - i. connection points evenly distributed in the technology channels: 360 pcs.
 - ii. finished with standard gas valve DN15 and quick-disconnect-½ "
 - iii. max. pressure: 9.8 bar.
- e. fire protection system:
 - i. optical smoke detectors installed in the walls to the height. 6,2m,
 - ii. hydrants,
 - iii. fire extinguishers,
 - iv. smoke vents.